

### **Financial Aid Probation**

Students who have approved appeals will be placed on financial aid probation and have their federal financial aid reinstated.

Students who are able to meet the SAP standards by the end of the next payment period will be placed on probation without an academic plan. The student's academic progress will be reviewed at the end of the next payment period. Students who meet the minimum standards at the end of the probationary period are no longer on probation. Students failing to meet the minimum eligibility requirements at the end of the probationary period are considered ineligible to receive additional funds.

Students who are not able to meet SAP standards by the end of the next payment period will be placed on probation with an academic plan. Students will need to successfully follow the academic plan while in this status. The student's academic progress will be reviewed at the end of each payment period while on the academic plan. Students who meet the criteria outlined in their academic plan will remain in that plan until it expires, or the student meets the minimum SAP eligibility requirements. Students must appeal to change their academic plan. Students who do not meet the academic plan criteria outlined in their plan will be placed back into suspension and will be ineligible for federal aid.

### **Without Approved Appeal**

Students who are not making satisfactory academic progress and do not submit an appeal or have their appeal request denied may regain eligibility only by taking action that brings them into compliance with KCU's satisfactory progress standards for financial aid. Any exceptions to this policy will be made on an individual basis and in compliance with federal, state, and local regulations governing financial aid.

### **Title IV Institutional Refund & Return to Title IV Policy**

This policy applies to all students who have utilized federal Title IV funding and withdraw, stop attending all classes, go on an approved leave of absence, or are suspended, or dismissed from the University during a term.

Title IV funding includes any federal financial aid programs authorized under the Higher Education Act of 1965 (HEA), as amended. The following programs are considered Title IV funds: Federal Direct Unsubsidized Loan and Federal Direct GradPLUS.

A student's withdrawal date for return of Title IV funds (R2T4) purposes is one of the following:

- The date the student began the institution’s official withdrawal process or officially notified the institution of their intent to withdraw; or
- The official date of an approved leave of absence, withdrawal or dismissal from KCU as documented by the senior vice provost for Student Success; or
- The midpoint of the term for a student who leaves without notifying the institution; or
- The student’s last date of attendance at a documented academic-related activity in accordance with federal regulations.

KCU will determine if a student is considered a withdrawn for return to title IV purposes per federal regulation as of July 2021 and uses the withdrawal exemptions published in the September 2, 2020 Federal Register in making a withdrawal determination.

When a student who has received Title IV HEA funds leaves school for any reason prior to completing more than 60 percent of the payment period (the academic period of enrollment by which a student receives a disbursement of Title IV funds), the student will have all or a portion of their financial aid funds returned to the appropriate aid program(s) by the University.

The federal regulations regarding R2T4 (34 CFR 668.22) require the school to calculate the total number of calendar days in the payment period, then the number of calendar days the student attended. The student’s “earned” and “unearned” percentages are determined. The “unearned” funds paid to the school must be returned to the appropriate Title IV programs within 45 days of the student’s date of withdrawal. The student will then be responsible for the payment of the remaining tuition balance due per the KCU refund policy. The student will be notified of these amounts via email from the Office of Finance.

The R2T4 calculation differs from the University’s Tuition & Fee Refund Policy.

If a student was not disbursed all of the funds that the student earned and is otherwise eligible, the student may be eligible for a post-withdrawal disbursement. The student’s eligibility for the post-withdrawal disbursement will be determined by the R2T4 calculation. The financial aid office will contact the student by email regarding post withdrawal loan eligibility. The student has 14 days from notice date of the additional loan offer to accept or decline some or all of the loan amount offered.

In accordance with federal regulations, refunds are allocated in the following order: Federal Direct Unsubsidized Loan and Federal Direct GradPLUS.